



Caterpillar Setting. Day-Care



Autumn Term 2 of 2 Newsletter October- December 2023



The Forest Row Centre,
Lodge lane, Collier Row,
Romford
RM5 2LD

On behalf of all the staff at Parklanes Wykeham Childcare Ltd, we would all like to welcome you back after the Half Term break. Thank you all, for your continued support and we look forward to continue working in partnership with you and your children throughout their sessions with us.

This Term will be a 7 weeks and 3 days long.

Finishing on Wednesday 20th December 2023 for the Christmas break.

Returning on Monday 8th January 2024.

Save The Number!

If your child/ren are unwell **OR** will not be attending pre-school.

Please call us on:

07754 064665

You may use this number for any other queries you have.



Notice period-

You are required to provide in writing, **four weeks with-in terms notice** of withdrawing your child from our setting.



Can you let us know if you have changed your:

- Home Phone Number
- Mobile phone number
- Or you have changed your address

Key Contacts:

Teresa Patrick: Senior Manager
 Mandy Deputy Manager—Green Group
 Paula Purple Group.
 Dawn Orange Group.
 Katie Pink Group
 Larisa Blue Group
 Claire 1-1 support worker

Reminders!

**Morning Session starts at 9.30am
with a prompt pick up at 12.30pm**

All Day Session: 9.30am - 2.30pm (5 Hours)

Late Collection Fee

There will now be a fee for late collections. You will be issued with a late charge of **£5.00** for every **15 minutes** late.

Please Note:

The Fees letter will have to be brought in and signed by a Manager, when fees are paid in order to obtain a receipt. **Please** ensure all BACS payments include your Childs name as a reference. All fees are to be paid in full by the end of the second week, the latest date being

Thursday 30th November 2023.

A 10% LATE charge will be added to all late payments after this date unless agreed with Senior Management.

Designated Safeguarding Leads.

Mrs Beverley Nicholls – Director /Lead DSL
 Mr Andrew Nicholls – Director / Deputy DSL
 Teresa - Senior Manager /DSL SENDCo
 Mandy—Deputy Manager/DSL
 Dawn and Paula- DSL,

PWC offer 30 hours free childcare. To apply for 30 hours free childcare, you will need to...

Visit the registration page on Gov.UK website and complete the registration process. If you are eligible, you'll receive a code. Take your code to your childcare provider. Parents need to re-validate there 30hr code each term, if your child's code is **NOT** confirmed & re-validated by the parent/carer by the cut-off date, the short fall

Forthcoming Events for your diary

**Sue our favourite photographer from Imagination will be coming in to take single photo's, to a excellent standard!
Date - Tuesday 31.10.2023 from 9-30am.
All details will be updated on What's App nearer the time.**



**Christmas Party Wednesday 20th December 2023
Xmas Carols at The Lodge 8th December 2023**



IMPORTANT SAFETY NOTICE FOR ALL PARENTS/CARERS

It has been brought to our attention that cars are still being contently driven too fast within the carpark area. Please ensure that you drive slowly & carefully when arriving & leaving the Setting! (Thank-You)



Could all parents please park in the marked bays in the car park. Also if you decide to leave your car unattended, for what ever reason, on the advise of the centre, can you please inform the caretaker! (Thank-You)

This Term's Topic this term are:-
Celebrations/Festivals covering:-

Fireworks, Science Week, Pudsey Bear, St Andrew's Day, Hanukkah and Christmas

Week 1 - Fireworks

Week 2 - Science Week—Experiments

Week 3 - Children In Need—Pudsey Bear

Week 4 - Celebrations/Christmas

Week 5—Celebrations/ St Andrew's Day

Week 6 - Celebrations/Hanukkah

Week 7 - Celebrations/Christmas

Christmas Holidays -

Closed from Thursday 21st December 2023 to Friday 5th January 2024

Reopening on Monday 8th January 2024

Early Years Pupil Premium

Sign up with your setting to get extra funding to support your child's learning

Early years Pupil Premium is additional funding for early years pre-school settings to improve the education they provide for disadvantaged 3-4-year olds including, but not restricted to, those adopted from care. The funding goes directly to registered early years providers that offer children the **free early education entitlement**. This extra funding will be spent to close the gap in attainment with training and resources to suit the requirements of the Setting.

Polite Notice:

Please ensure that litter is placed in the bins provided on the grounds of the centre. Thank You.



Lunch and Snack:

Can you please ensure that your child's lunch box and snack are healthy and nutritious

Lunch Boxes

Please put your child's name clearly on their lunch box, and ensure the lunch box is plastic and not a material one so we can sanitise it.

Snack

Please supply a small snack and ensure that their snack is separate from their lunch box and has their name is clearly marked on it. **i.e piece of fruit & crackers**

Milk and water will be supplied by PWC.

Please **Do Not** put treats like sweets, nuts, fizzy drinks, cheese strings, chocolate, peanut, or fruit strings in your child's packed lunch this includes:

PEANUT BUTTER OR NUTELLA



IMPORTANT! Late Charges!

Please ensure that you collect your child promptly. Any children collected after their designated collection time will be charged **£5.00 for every 15 minutes**

Please ensure that you bring your child's **Two-Way Books** to every session.

Parent/Carer Questionnaires—

Please visit our website and take time to complete our questionnaire and tell us about your experiences, let us know how we are doing and how we can do better!!

Children will access and will be collected from the outside garden area entrance at

12.30pm & 2.30pm

Not the centres main entrance.

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PEANUT BUTTER OR NUTELLA



Like us on our Facebook Page:

'PWC Ladybirds Butterfly Grasshopper Caterpillars @parklaneswykehamdaycare'

